



ACCOUNT SET UP & ORDERING WITH MAYESH



What You Will Learn...

1. Steps to take and documents to submit to initiate the process to set up a new account with one of the most well known wholesale florists in the industry, Mayesh Wholesale!
2. How to order flowers using one of my absolute favorite online systems to get the best pricing possible!



Must Haves

As Mayesh does not sell to the public, you must first have these items in place before reaching out to Mayesh to set up an account:

1. EIN
2. Sales Tax Certificate from your state
3. Articles of Organization from your state



Required Forms

Mayesh requires that the following forms be completed and submitted online at the link below:

<https://www.mayesh.com/new-customer-forms>

1. Resale certificate from your state
2. If you are a shipping customer, the signed shipping policy form
3. Please also be sure to communicate that you are a floral professional



Required Forms

Michigan Department of Treasury
Form 3372 (Rev. 11-09)

Michigan Sales and Use Tax Certificate of Exemption

DO NOT send to the Department of Treasury. Certificate must be retained in the Seller's Records. This certificate is invalid unless all four sections are completed by the purchaser.

SECTION 1: TYPE OF PURCHASE

- One-time purchase.
Order or Invoice Number: _____
- Blanket certificate.
Expiration Date (maximum of four years): _____
- Blanket Certificate, Recurring business relationship

The purchaser hereby claims exemption on the purchase of tangible personal property and selected services made from the vendor listed below. This certifies that this claim is based upon the purchaser's proposed use of the items or services, OR the status of the purchaser.

Vendor's Name and Address
Mayesh Wholesale Florist, 35935 Ecorse Road, Romulus MI 48174

SECTION 2: ITEMS COVERED BY THIS CERTIFICATE

Check one of the following:

1. All items purchased
2. Limited to the following items: _____

SECTION 3: BASIS FOR EXEMPTION CLAIM

Check one of the following:

1. For Resale at Retail. Enter Sales Tax License Number: _____
2. For Lease. Enter Use Tax Registration Number: _____

The following exemptions DO NOT require the purchaser to provide a number:

3. For Resale at wholesale
4. Agricultural Production. Enter percentage: _____%
5. Industrial Processing. Enter percentage: _____%
6. Church, Government Entity, Nonprofit School, or Nonprofit Hospital (Circle type of organization)
7. Nonprofit Internal Revenue Code Section 501(c)(3) or 501(c)(4) Exempt Organization (must provide IRS authorized letter with this form)
8. Nonprofit Organization with an authorized letter issued by the Michigan Department of Treasury prior to June 1994 (must provide copy of letter with this form)
9. Rolling Stock purchased by an Interstate Motor Carrier
10. Other (explain): _____

SECTION 4: CERTIFICATION

I declare, under penalty of perjury, that the information on this certificate is true, that I have consulted the statutes, administrative rules and other sources of law applicable to my exemption, and that I have exercised reasonable care in assuring that my claim of exemption is valid under Michigan law. In the event this claim is disallowed, I accept full responsibility for the payment of tax, penalty and any accrued interest, including, if necessary, reimbursement to the vendor for tax and accrued interest.

Type of Business (see codes on page 2)	Business Name
Business Address	City, State, ZIP Code
Business Telephone Number (include area code)	Name (Print or Type)
Signature and Title	Date Signed



SHIPPING POLICY

DATE: _____

CUSTOMER: _____

Thank you for your interest in Mayesh Wholesale. We look forward to working with you. We hope to have a long and mutually beneficial relationship. We will work hard to ensure your satisfaction with our product and service. Listed below are our policies and procedures.

CANCELLATIONS/CHANGES

We work only with floral professionals in a perishable business. Due to the specificity of orders and the increasingly short time lines, we order 2-3 times a day to get the product you need by the day you request. When you place an order we assume you need it. Orders are cancellable only up to two weeks in advance. We can adjust line item quantities downward to a maximum of \$50.00 per order.

SPECIAL ORDERS

In special cases - we may ask you to sign a special order form and/or ask for a deposit on a particular order. We will do this when the quality of an item ordered is large, the product is expensive or in short supply.

FREIGHT

We will work with you to determine the best method of shipping for your company. However we are not responsible for the performance of the freight company. Airlines will not credit product or freight charges, unless they are more than 48 hours late. Fed Ex will not credit product or freight unless the shipment arrives a day late. No method of transport will issue any credit for delays caused by weather or natural disasters. As a vendor we will work with you to minimize problems and losses as part of a successful, long-term relationship. If a box is damaged in transit - it is a carrier issue, and you must sign damaged upon pickup or delivery in order to receive credit.

NEW CUSTOMERS

We cannot input orders from new customers until we have received their signed credit card authorization, shipping policies and where applicable resale certificate. New customers' first three orders will be subject to a 50% deposit which will be run on the order date.

DAY OF SHIPMENT - Deadlines & Contact Numbers

For many reasons it is important that we get orders signed off as early as possible. Our back house starts at 3:00 am, our sales staff at 6:30 am. We respectfully request all airlines orders be signed off by noon, and all other carriers by 1:00 PST. Late sign-offs are subject to additional charges. Please make sure we have a way to reach you the morning of your ship date.

We know that we are working with floral professionals and hope that you recognize that these guidelines have been established to ensure you receive the best quality product at a reasonable cost.

Your signature below signifies that you have received and accept our policies. Your signature is required before we can expedite your first shipment.

Name (please print) _____ Title _____

Signature _____ Date _____

CREDIT REQUESTS MUST BE MADE WITHIN 24 HOURS OF RECEIPT OF PRODUCT and must be accompanied by photos demonstrating the problem and the number of stems impacted.

Rev 3/19



Mayesh Website

<https://www.mayesh.com/>



Thank You!





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